

# Town of Webster

## Department of Engineering



1000 Ridge Road, Webster, NY 14580-2917 • 585-872-1000 • Fax: 585-872-1352

[www.ci.webster.ny.us](http://www.ci.webster.ny.us)

### APPLICATION FOR EPOD PERMIT

**(PER SECTION 350-9 OF THE TOWN CODE)**

*Please Note: Application Fee is \$100.00 due upon submission. A separate Permit Issuance Fee is separate and due when approved and ready for pick up.*

#### APPLICANT INFORMATION

Firm: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Address: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_  
Contact Email: \_\_\_\_\_  
Property Address: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Hours of Work (hours between dawn & dusk): \_\_\_\_\_

#### TYPE OF PERMIT (Check all that Apply)

EPOD 2-Steep Slope Protection District

EPOD 3-Woodlot Protection District

#### REQUIRED APPLICATION MATERIALS

1. Completed application form.
2. Complete the short environmental assessment form. Note: A long form may be required for larger projects.
3. Provide a letter of intent.
4. Provide a survey map of the area to be disturbed with one-foot contours by a NY licensed surveyor.
5. Submit a soil survey report for the area.
6. Provide a sedimentation and erosion control plan.
7. Provide the source of fill/topsoil.

#### APPLICATION FEE

\$100.00

*Please Note: A separate permit issuance fee will be due if application is approved. The permit fee is due when approved permit is ready for pick up. This fee scale can be found on our webpage under "Permits/Fees"*

#### PERMIT CONDITIONS

1. The Town of Webster reserves the right to require a public hearing for any activity located in an EPOD.
2. The Town of Webster reserves the right to cancel any permit upon determination that the Permittee is in violation of the terms and conditions under which the permit is issued.
3. The Town of Webster is not responsible for any costs incurred by the Permittee for the proposed work.

4. The permit is non-transferable. Only areas designated on the site plan map submitted shall be disturbed.
5. The Permittee agrees to have a responsible contact person on site at all times. The name and phone number of the contact person shall be on file with this permit.
6. The Permittee shall restore the site to a clean and natural condition.
7. Permittee shall provide the Town a copy of all permits for other regulatory agencies, including, but not limited to: ACOE; NYSDOS; NYSDEC; or other involved agencies.
8. Permittee shall be required to provide a letter of credit, as directed by the Commissioner of Public Works, with sufficient funds to cover costs for compliance with all conditions of this permit.
9. Permittee shall comply with all applicable laws, regulations, policies and procedures, including, but not limited to: safety; health; and law enforcement requirements.

**NONCONFORMANCE WITH TOWN ORDINANCES WILL BE THE BASIS FOR REVOKING THIS PERMIT:**

The undersigned certifies that the stipulations outlined above will be complied with, and the information submitted thereon and on enclosures is true and accurate. It is further certified that the proper coordination has been accomplished with County, State and Federal agencies where applicable, and that the above work will comply with the Code of the Town of Webster.

The applicant hereby submits an application for a permit to work within an Environmental Protection Overlay District (EPOD) pursuant to Webster Town Code Section 350-9. This permit shall regulate and provide oversight for environmentally sensitive areas in the Town.

*Date:* \_\_\_\_\_

*Applicant Signature:* \_\_\_\_\_ *Address:* \_\_\_\_\_

*Applicant Printed Name:* \_\_\_\_\_

**ENGINEERING OFFICIAL USE ONLY:**

**Date:** \_\_\_\_\_

**Conditions:** \_\_\_\_\_

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**Recommended Approval:**       **Recommended Disapproval:**

**Reasons:** \_\_\_\_\_

**Engineering Official Signature:** \_\_\_\_\_