



## **PERMIT APPLICATION OUTDOOR ASSEMBLY EVENT**

**APPLICANT/EVENT MANAGER INFORMATION:**

NAME \_\_\_\_\_

PHONE (cell/home) \_\_\_\_\_

ADDRESS \_\_\_\_\_

**PROPERTY OWNER INFORMATION (if different from applicant):**

NAME \_\_\_\_\_

PHONE (cell/office)

ADDRESS

## EVENT INFORMATION:

#### ESTIMATED NUMBER OF PARTICIPANTS:

**DESCRIPTION OF EVENT (Including any temporary signage):**

WILL EVENT USE A TENT THAT IS GREATER THAN 400 SQUARE FEET? [ ] YES [ ] NO  
-if yes, complete and submit Temporary Tent permit application form with this application

THE FOLLOWING ARE REQUIRED TO BE SUBMITTED WITH THIS APPLICATION (if applicable):

- \_\_ Event Diagram – Lane must be left open for Emergency Vehicle ingress/Egress. Unobstructed access to fire Hydrants, drafting sources and other fire protection features shall be maintained at all times
- \_\_ Public Safety Plan

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**Signature of Applicant**

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**Signature of Property Owner (if different)**

Town of Webster  
Office of the Fire Marshal  
Office (585)872-7040 • Fax (585)872-1352  
[firedept@webster.org](mailto:firedept@webster.org)

## Firemarshal

(for office use only)  
Application Approved? [ ] Yes [ ] No  
Date: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_