

SURPLUS OR TRANSFER OF AN ASSET FORM

To: Supervisor and Town Board

Department Head: Rick Kenealy

Prepared By: Marianne Lemb

Date: 12/2/25

I request permission to surplus the following assets which are no longer of any use to my department. Proposed disposition (recycle, transfer, auction) of the assets are listed.

<u>ITEM</u>	<u>ASSET TAG #</u>	<u>DISPOSITION</u> (recycle, transfer, auction)
Small Centrifuge	1970	Recycle
Andritz Centrifuge	4002	Recycle
Biosec Screw Conveyor	4008	Recycle
Balance of Centrifuge Project	4885	Recycle
2 spare Bearings	5137	Recycle

Department Head Signature: 

Date of Town Board Approval: _____

Once approved by the Town Board, please complete a Deletion/Transfer Form.
For Vehicles and Equipment complete a Vehicle/Motorized Equipment Form.
Send completed form to the Finance Director.

Town of Webster

Total Qty 5 Total Acq Cost \$1,105,411

Tuesday, November 18, 2025

Acq Cost = ALL

Asset Code = ALL

Acquired 1/1/1950 to 12/31/2022 (or unknown)

Latest Acq Dt 11/3/2025

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Building = ALL

Dept = ALL

Depr Ref Year= 2025

Show Depr Totals= Yes

TagNo

SysNo

Bldg

Dept

FL_RM

AC

Qty

Description

(255 char)

Acq Date

Life

Acq Cost

Depr calc

Qty: 5

AssetCode = 28 Building Misc/Improvements Qty: 4

004002 52765 900 G8120 1 9021 28 1 H0125 PROJECT - ANDRITZ RUTHNER CENTRIFUGE PARTIAL PROJECT H125

004008 52766 1 9021 1 H0125 PROJECT - BOISEC SCREW SLUDGE CONVEYOR PARTIAL PROJECT H125 - SEE TT# 5137 & 790100.

004009 52767 1 9021 1 H0125 PROJECT - TYROLEY HOIST 3 TON - PARTIAL PROJECT H125

004885 53171 1 9021 1 H0125 BALANCE OF CENTRIFUGE PROJECT ALSO SEE TT #4002, 4008, 4009-AMT CHANGED PER AUDITORS 4-14-09

005137 53554 900 G8120 1 9021 59 1 H0125 PROJECT-INTERMEDIATE BEARING ASSEMBLY; 2 SPARE BEARINGS- ALSO SEE TT# 4008

AssetCode = 59 Machinery & Equipment Qty: 1

Grand Total Qty: 5