

SURPLUS OR TRANSFER OF AN ASSET FORM

To: Supervisor and Town Board

Department Head: Rick Kenealy

Prepared By: Marianne Hamb

Date: 12/2/25

I request permission to surplus the following assets which are no longer of any use to my department.
Proposed disposition (recycle, transfer, auction) of the assets are listed.

<u>ITEM</u>	<u>ASSET TAG #</u>	<u>DISPOSITION</u> (recycle, transfer, auction)
Small Centrifuge	1970	Recycle
Andritz Centrifuge	4002	Recycle
Biospec Screw Conveyor	4008	Recycle
Balance of Centrifuge Project	4885	Recycle
2 spare Bearings	5137	Recycle

Department Head Signature: 

Date of Town Board Approval: _____

Once approved by the Town Board, please complete a Deletion/Transfer Form.
For Vehicles and Equipment complete a Vehicle/Motorized Equipment Form.
Send completed form to the Finance Director.

Town of Webster

Inventory by [AssetCode]

Tuesday, November 18, 2025

Acq Cost = ALL
Asset Code = ALL

Total Qty 5 Total Acq Cost \$1,105,411
Acquired 1/1/1950 to 12/31/2022 (or unknown)
Building = ALL

Latest Acq Dt 11/3/2025
Dept = ALL

Depr Ref Year= 2025 Show Depr Totals= Yes

TagNo	SysNo	Bldg	Dept	FL_RM	AC	Qty	Description (255 char)	Acq Date	Life	Acq Cost	Depr calc	Accum	Highway	Use	CapProj
004002	52765	900	G8120	1	9021	28	1	H0125 PROJECT - ANDRITZ RUTHNER CENTRIFUGE PARTIAL PROJECT H125	1/1/2007	20	\$339,500	\$16,975	\$314,038		H0125
004008	52766			1	9021	1	H0125 PROJECT - BOISEC SCREW SLUDGE CONVEYOR PARTIAL PROJECT H125 - SEE TT# 5137 & 790100.	3/1/2007	20	\$130,200	\$6,510	\$120,435			H0125
004009	52767			1	9021	1	H0125 PROJECT - TOLLEY HOIST 3 TON - PARTIAL PROJECT H125	3/1/2007	20	\$14,800	\$740	\$13,690			H0125
004885	53171			1	9021	1	H0125 BALANCE OF CENTRIFUGE PROJECT ALSO SEE TT #4002, 4008, 4009-AMT CHANGED PER AUDITORS 4-14-09	12/1/2008	20	\$614,101	\$30,705	\$537,338			H0125
AssetCode = 28 Building Misc/Improvements Qty: 4										\$1,098,601	\$472,549	\$6,727,759			
005137	53554	900	G8120	1	9021	59	1	H0125 PROJECT-INTERMEDIATE BEARING ASSEMBLY; 2 SPARE BEARINGS- ALSO SEE TT# 4008	9/1/2010	0	\$6,810				H0125
AssetCode = 59 Machinery & Equipment Qty: 1										\$6,810	\$315,746	\$5,783,637			
Grand Total Qty: 5										\$1,105,411	\$3,357,860	\$122,748,481			

Showing: ([AcqDate] BETWEEN #1/1/1950# AND #12/31/2022# OR [AcqDate] IS NULL) AND [CapProj] LIKE "*"125*" AND [FASstatus] = "Active" Sorted by: [AssetCode],[TagNo]