

Town of Webster

Where *Life is Worth Living!*



1000 Ridge Road, Webster, NY 14580-2917

(585) 872-1000

WebsterNY.gov

Tax Information

Electronic Delivery of W-2

Consent for an electronic Form W-2 is required and if not provided, employees will receive a paper version. Consent is granted by using the Tax Delivery options within the [Employee Self Service portal](#). Consent is in effect until rescinded by the employee in the ESS portal or by written instructions to the Payroll Unit.

Withdrawn consent doesn't apply to previously issued Forms W-2.

Instructions for choosing Form W-2 delivery options are available in the [ESS Job Aide](#).

Contact the Payroll Unit at HR@websterny.gov 585-872-7072 1000 Ridge Road, Webster, NY 14580 for assistance.

1095-C Available Upon Request

IMPORTANT HEALTH COVERAGE TAX DOCUMENTS

In accordance with the Paperwork Burden Reduction Act of 2024 (HR 3797) the Town of Webster will furnish employees and former employees with a printed copy of their annual Form 1095-C upon request. Electronic copies will be available on the [Employee Self Service portal](#).

To receive a printed copy of a Form 1095-C, or to ask any questions, contact the Payroll Unit at HR@websterny.gov 585-872-7072 1000 Ridge Road, Webster, NY 14580.

If an employee requests their Form 1095-C, it will be furnished no later than: (i) January 31 in the year following the calendar year the Form 1095-C covers; or (ii) 30 days after the request date.

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